

TRUST FOR DEMOCRATIC EDUCATION AND ACCOUNTABILITY

Registration Certificate

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 11-10-2008

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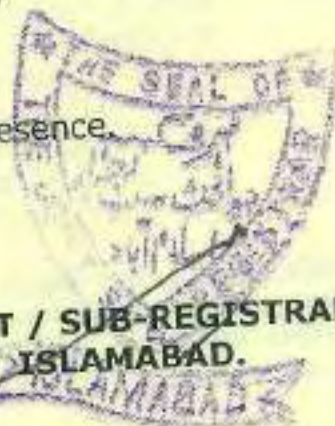
FAKHAR UZZ
 Stamp Vendor Licence #151
 District Courts Islamabad

CERTIFICATE:

Registered at No. 2068 on this 11th day of
oct, 2008 and its duplicate copy pasted in the book No.
4, Volume No. 888, on page 1 to 6.

The executant and the witnesses have signed in my presence.

JOINT / SUB-REGISTRAR
 ISLAMABAD.



TRUST FOR DEMOCRATIC EDUCATION AND ACCOUNTABILITY

National Tax Number (NTN)

&

Approval of Not-for-Profit (NPO) Organization

NATIONAL TAX NUMBER CERTIFICATE

(Issued under section 20 of the Finance Act, 2001)

National Tax Number (NTN): 3277502-4

Name: TRUST FOR DEMOCRATIC EDUCATION &
ACCOUNTABILITY

Address: H.O 238 NAZIM UD DIN ROAD F-10/4
ISLAMABAD

Status/Nature: Company

CNIC/Firm Reg./Company Inc. Number: 2068/4/888

This Certificate shall be prominently displayed at a conspicuous place of the premises in which business or work for gain is carried on. It is also required to be indicated on the signboard where it is affixed.

Date of Issue 24/03/2009

www.fbr.gov.pk

2(36)(c) (Order to grant / refuse / maintain / withdraw approval to Non-Profit Organization)**Name:** TRUST FOR DEMOCRATIC EDUCATION &
ACCOUNTABILITY**Address:** Building no. 1, Street 5 (off Jasmin Road), G-7/2,
Islamabad, Street 5 (off Jasmin Road), , G-7/2,
Islamabad Islamabad Urban**Registration** 3277502**Tax Year :** 2018**Period :** 01-Jul-2017 - 30-Jun-2018**Medium :** Online**Due Date :** 26-Nov-2019**Document** 26-Nov-2019**Contact No:** 00923425287165

In exercise of the powers conferred under Rule 212 (1) of the Income Tax Rules 2002, M/s Trust for Democratic Education and Accountability (NTN 3277502-4) is approved as Non Profit Organization for the purposes of Section 2(36) of the Income Tax Ordinance, 2001.

2. The approval shall remain valid for a period of 03 years ending from the date of this order i.e. up to 26.11.2022 unless withdrawn earlier for non compliance to any of the provisions/ conditions of Income Tax Ordinance 2001 or the rules made there under.

3. The organization will act as a withholding agent and will submit withholding tax statements and returns of income by the due dates along with the documents prescribed under Income Tax Ordinance 2001 and the rules made there under.

Imran Latif Minhas**Commissioner****Inland Revenue, Zone-Corporate****RTO ISLAMABAD, 20 KHAYABAN E SUHRAWARDY SERVICE ROAD SOUTH G-9 MOUVE AREA G-9/1
ISLAMABAD**

TRUST FOR DEMOCRATIC EDUCATION AND ACCOUNTABILITY

Economic Affairs Division Acknowledgement



File No.2(274)NGO/EAD/2016
GOVERNMENT OF PAKISTAN
ECONOMIC AFFAIRS DIVISION

Section Officer (INGOs/NGOs)
Phone: 051-9201789

Islamabad, February 7, 2020

SUBJECT: **APPLICATION OF M/S TRUST FOR DEMOCRATIC EDUCATION & ACCOUNTABILITY (TDEA) FOR SIGNING OF MOU WITH GOP/EAD**

Please refer to your letter dated 22.01.2020 on subject noted above.

2. It is informed that the case for signing of MoU of M/S Trust for Democratic Education & Accountability (TDEA) is under process with Economic Affairs Division. The final decision will be communicated in due course of time.


(Asad Ullah Nasar)

Mr. Atta Ur Rehman
Deputy Director (Operations)
M/S Trust for Democratic Education & Accountability (TDEA)
House 145, Street 37, F-10/1,
Islamabad

TRUST FOR DEMOCRATIC EDUCATION AND ACCOUNTABILITY

Trust Deed with Amendments



Date: 10/15/2019

Ref: TDEA/HO/10/19/1097

The Joint Sub-Registrar
Islamabad

Subject: Submission of Board Resolution for Records (Resolution No. BOT-TDEA-HO/10/19/1097)

Kindly find attached the Board resolution with the amendment of clause 13 of the amended Trust Deed registered no. 2390 dated November 18, 2011 and its duplicate copy is pasted in book no. 4 Volume no. 978. On page 130 to 136. Subsequently amended through resolution no. bot21/04/15-1 under article 1E, duly submitted to joint sub-registrar office Islamabad dated August 29, 2017.

Kindly acknowledged the same

Yours Truly



Amjad Ali Shah
Senior Director Operations & Finance
Trust for Democratic Education and Accountability -TDEA

Sub-Registrar
Islamabad

Received
17/10/2019



Date:

Ref:

The Joint Sub Registrar
Islamabad

Subject: Submission of Board Resolutions for records

Dear Sir,

Kindly find attached the Board Resolutions with the amendments in trust deed (TDEA) duly registered at Sr. No. 1021 on 22-day May 2014, Book No.4, Volume No. 1066 at page No.176 to 182 (Initially Registered at Sr. No. 2068 on 11 day Oct 2008, Book No.4, Volume No. 888 at page No.1 to 6)

Resolution No.	Articles	Date of Resolution	Page Number
Bot31-05/2019-01	Article 2(iii), Article 2(iv), Article 7(xii), Article 13(i), Article 14(b), Article 14(d)(a) and Article 15(1)	May 3, 2019	Page 1 to Page 3
bot24-03/2017-03	Article 2(v)	March 18, 2017	Page 4

Details of amendments vide board resolutions in the latest *Amended Trust Deed*. (Trust for Democratic Education and Accountability)

Amendment	Book File (Registrar)	Submission Date	Page Number
5 th amendment	Amendment of Article 12(viii) in latest amended trust deed vide resolution Bot26-11/17-04 dated November 17, 2017 (Submitted to Registrar April 16, 2018)	April 16, 2018	page 5 to page 6
4 th amendment	Amendment of Article 1 to Article 16 in latest amended trust deed vide resolution Bot21/04/15-1 dated October 4, 2015 (Submitted to Registrar August 29, 2017)	August 29, 2017	Page 7 to page 14
3 rd amendment	Registered at Sr. No. 1021 on 22-day May 2014, Book No.4, Volume No. 1066 at page No.176 to 182	May 21, 2014	Page 15 to page 23
2 nd amendment	Registered at Sr. No. 600 on 8 day March 2013, Book No.4, Volume No. 1023 at page No.145 to 150 duplicate copy additional book no.4 Volume no. 1023 on butts page No.145 to 150, 8 day March 2013	March 8, 2013	Page 24 to page 31
1 st amendment		November 15, 2011	Page 32 to page 38
Original Deed	Registered at Sr. No. 2068 on 11 day Oct 2008, Book No.4, Volume No. 888 at page No.1 to 6	October 11, 2008	Page 39 to page 50

Kindly acknowledge the same

Yours Truly,

(Amjad Ali Shah)



TDEA

Building No 1, Street 5 (Off Jasmine Road),
G 7/2, Islamabad

Phone : +92 51 8466232
Fax : +92 51 8432141

e-mail : info@tdea.pk
web : www.tdea.pk



The Joint Sub Registrar
Islamabad

Date:

Ref:

Subject: Submission of Board Resolution No. BOT31-5/2019-01 dated May 3, 2019

Dear Sir,

Kindly find attached the Board Resolution with the amendments and addition of new clauses under Articles 2(iii), 2(iv), 7(xii) 13(i) 14(b) 14(d)(a) and 15(1) vide board resolution No. bot31-5/2019-01 in the amended deed through resolution bot21/4/15-1 dated October 4, 2015 of the amended Trust Deed of Trust for Democratic Education and Accountability, duly registered at Sr. No. 1201, Book No.4, Volume No. 1066 at page No.176 to 182 and later amended Trust Deed Sr. No. 2068, Book No.4, Volume No. 888 at page No.1 to 6 and amended Trust Deed registered No. 2390, dated 18th November 2011 and its duplicate copy is pasted in Book No.4, Volume No. 978 on page 130 to 136.

Kindly acknowledge the same

Yours Truly,

(Amjad Ali Shah)



Received
7/27/5/2019

Joint Sub Registrar
Islamabad

TDEA

Building No 1, Street 5 (Off Jasmine Road),
G 7/2, Islamabad

Phone : +92 51 8466232
Fax : +92 51 8432141

e-mail : info@tdea.pk
web : www.tdea.pk



Date: Jan - 1 - 2018

Ref: TDEA-1101/118136

The Joint Sub-Registrar
Islamabad

Subject: SUBMISSION OF BOARD RESOLUTION NO.BOT26-11/17-04

Dear Sir,

Kindly find attached the Board Resolution for the incorporation of new clause under Article 12 vide board resolution No.bot26-11/17-04 (VIII) through the amendment in the trust deed of Trust for Democratic Education and Accountability, duly registered at Sr. No.2068, Book No.4, Volume No.888 at page No.1 to 6 and amended Trust Deed registered No.2390, dated 18th November 2011 and its duplicate copy is pasted in Book No.4, Volume No.978 on pages 130 to 136.

Kindly acknowledge the same.

فوری سمیل بخار 1201 بک بخار
والجہ بخار 1066 صفحہ 176 تا 182
موصوفہ 22-5-14

Yours truly,

(Amjad Ali Shah)



JSR
Punjab & Sindh Law

RECEIVED
JOINT SUB-REGISTRAR
ISLAMABAD
16/1/2018

Date: 29/8/17

Ref:



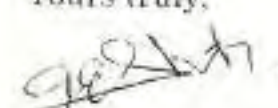
The Joint Sub-Registrar
Islamabad


Subject: SUBMISSION OF BOARD RESOLUTION NO.BOT21/04/15-1

Dear Sir,

Kindly find attached the Board Resolution along with resignation of outgoing Board of Trustee Members of Trust for Democratic Education and Accountability, registered at Sr. No.2068, Book No.4, Volume No.885 at page No.1 to 6 and amended Trust Deed registered No.2390, dated 18th November 2011 and its duplicate copy is posted in Book No.4, Volume No.978 on pages 130 to 136.

Yours truly,


(Amjad Ali Shah)


AG
Received.
29/8/2017.

TDEA

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G 7/2, Islamabad

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Fax : +92 51 8432141

e-mail : info@tdea.pk
web : www.tdea.pk



Date:

Ref:

Resolution No. bot21/04/15-1

The Twenty First Board Meeting of the Trust for Democratic Education and Accountability was held on October 4, 2015 at TDEA Office Islamabad.

The Board has approved following revised Trust Deed and directed to submit copy of the instrument with Joint-Sub Registrar Office Islamabad for record.

Article-1: Name of the Trust

The name of the Trust shall be the "Trust for Democratic Education and Accountability", (hereinafter referred to as the "Trust").

Article-2: The Board of Trustees

- (i) The Trust shall be governed by a Board of Trustees, (hereinafter referred to as the "Board"). All the Trustees of the Trust shall be members of the Board, unless otherwise provided for in the by-laws, rules and regulations for the Trust.
- (ii) The number of Trustees including the Chairperson of the Board shall not be less than five (5) and shall not exceed more than nine (9) Trustees at any given time.
- (iii) A Trustee shall be the member of the Board for period of four years.
- (iv) The appointment of new Trustees shall be made as provided for in by-laws, rules and regulations for the Trust.

S#	Name	S/D/W/O	CNIC #
1.	Mr. Dr. Syed Jaffar Ahmed	Syed Muhammad Ahmed Afandi	42101-5813092-9
2.	Ms. Afiya S. Zia	Khalid Jameel Siddique	42301-7704920-4
3.	Mr. Kahoor Baloch	Shahbaig	54400-9423409-1
4.	Mr. Ali Baba Taj	Haji Muhammad Hussain	54400-0486979-1
5.	Mr. Muhammad Ziauddin	Muhammad Zaheer-ud-Din Khan	61101-5637063-1
6.	Mr. Shamim Shahid	Mustaqeem Khan	17301-1632794-1
7.	Mr. Muhammad Waseem	Sheikh Muhammad Ismail	61101-1920054-7

Mr. M. Ziauddin	Dr. Syed Jaffar Ahmed	Ms. Afiya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamim Shahid	Dr. Muhammad Waseem

TDEA

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Date:

Ref:

Article-3: Address of the Principal Office

The Principle office of the Trust currently located at Building No. 1, Street No. 5, (Off Jasmine Road), G-7/2, Islamabad.

Article-4: Beneficiaries

- (i) The beneficiaries of the Trust shall be the civil society organizations etc. duly registered in Pakistan, Gilgit-Baltistan or Azad Jammu and Kashmir working for the advancement of the Purpose of the Trust, as defined in Article-6.
- (ii) In order to assist/advise the Board in strategizing, designing, planning and implementing actions for the advancement of the Purpose, a Program Advisory Group will be established in accordance with Article-11 which shall make recommendations to the Board in its advisory capacity.
- (iii) The Program Advisory Group shall comprise elected members of Beneficiaries who are members of Free and Fair Election Network and perform functions in accordance with Article-11.

Article-5: Exclusive Rights to Name and Insignia

The Trust shall have the sole and exclusive right to use the words "Trust for Democratic Education and Accountability" and any seal, emblem, or any other insignia adopted by its Board.

Article-6: Purpose of the Trust

The aims and objects of the Trust (hereinafter referred to as the "Purpose") shall, *inter alia*, be as follows:

- (i) To educate people irrespective of age, gender, race, ethnicity, creed or religion about their democratic rights and responsibilities and the significance of engaging in all forms of democratic processes for democratic governance;
- (ii) To engage people and civil society groups in carrying out democratic accountabilities such as election observation, oversight of legislatures, government oversight and any other such activities as may be decided by the Board;
- (iii) To undertake research and bring out periodic print and online publications in areas it deems fit in order to inform its work and for democratic education of general public; and
- (iv) To build capacity of civil society organizations and their networks working for the advancement of democratic awareness, education and participation of general public.

Mr. M. Ziauddin	Dr. Syed Jaffar Ahmed	Ms. Aliya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamim Shahid	Dr. Muhammad Wakeem



Date:

Ref:

Article 7: Powers & Responsibilities of the Board

In furtherance of the objects of the Trust, the Board shall:

- (i) Take steps to ensure that the Trust is functioning in such a manner that is in harmony with its objectives;
- (ii) Actively solicit advise/input from networks of civil society organizations including the Free and Fair Election Network for strategizing, designing, planning and implementing actions through the inclusion of their elected representative on the Program Advisory Group;
- (iii) Appoint any person, not being a Trustee, as ex-officio secretary to the Board, who shall also act as the Chief Executive Officer of the Trust Secretariat, and exercise such powers and authority as may be conferred upon him by the Board;
- (iv) Enter into contracts and borrow money for the purposes of the Trust and management of its properties and assets;
- (v) Receive and accept gifts, grants, aids, donations, and to raise, establish and maintain funds and assets by subscriptions and contribution;
- (vi) Adjust, settle, compromise, compound or refer for arbitration all actions, suites, claims, demands, and proceedings regarding the Trust affairs in case any dispute shall arise;
- (vii) Co-operate and collaborate with governmental and non-governmental bodies for the purpose of furthering the objectives of the Trust;
- (viii) Make, amend and revoke by-laws, rules and regulations for the functioning of the Trust;
- (ix) Seek legal opinion of lawyers and/or Chartered Accountants as and when required;
- (x) Form sub-committees from time to time as and/or when required for the achievement of the Trust objectives;
- (xi) Elect from amongst one of the members of the Board, one Trustee as "Chairperson" of the Trust for no more than two calendar years.

Article 8: No-Remuneration

The Trustees shall not be entitled to receive any remuneration for their services rendered in connection with the performance of their duties as a Trustee but may be reimbursed, in line with the Trust by-laws, of all expenses actually incurred by them for the same.

Article 9: Meetings

- (i) The Board shall meet four times in a calendar year, or as and when needed, for the disposal of business and review and oversee the operations and projects of the Trust.
- (ii) Such meetings shall be called by the ex-officio secretary through a written notice sent to all Board members at least fifteen (15) days in advance. Alternatively, as many as one fourth of the Trustees can requisition a meeting of the Board through a signed

Mr. M. Ziauddin	Dr. Syed Jaffar Ahmed	Ms. Afiya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shaimin Shahid	Dr. Muhammad Waheed

notice send to the ex-officio secretary at the Address of the Principal Office. The ex-officio Secretary shall be responsible to convene the meeting not later than ten (10) days from the receipt of the requisition notice.

- (iii) Emergency Meetings can only be convened by Ex-Officio Secretary with a three (3) day notice in situations and circumstances that have the potential of jeopardizing the operation of the Trust;
 - (iv) At least two third of the total number of Trustees shall constitute the quorum.
 - (v) All decisions of the Board meetings shall be made on the basis of two-third majority of the prerequisite quorum.
 - (vi) The Board meetings shall be chaired by the Chairperson of the Trust. In case the Chair is not present, the Board shall choose one of its members to chair the meeting.
 - (vii) The ex-officio secretary shall be responsible to compile proper minutes of all the resolutions and proceedings of a Board meeting and ensure that the same has been entered into the Minutes Book.
- A Trustee shall attend the meeting of the Board of Trustees and cannot nominate any other person to represent him/ her at the meeting of the Board.

Article 10: Trust Secretariat

The Board shall set up a Secretariat to be headed by an ex-officio secretary/Chief Executive Officer to carry out the day to day management of the Trust operations.

- (i) The Trust Secretariat shall be governed by administrative and financial policies approved by the Board.
- (ii) The Trust Secretariat shall manage all administrative, financial, legal and corporate matters of the Trust on behalf of the Board.
- (iii) The ex-officio secretary/Chief Executive Officer shall maintain a minimum staff at the Secretariat against positions that are essential to conduct the affairs of the Trust and sustain its operations. The Personnel employed against these positions shall be considered permanent staff of the Trust and include any position that the Trust may deem essential to sustain its legal, financial, networking, program, information technology and fund-raising operations.

Article 11: Program Advisory Group

The Program Advisory Group shall act as the principal advisory group to the Board with the mandate of advising the Board, on behalf of beneficiaries, on the overall strategies and plans for the advancement of the objectives of the Trust. The Program Advisory Group shall specifically advise the Board on:

- (i) Major issues and challenges to be addressed with respect to achieving the objects of the Trust;
- (ii) Trust response and public position that may be required to be taken in the course of implementation of programs and projects;

Mr. M. Ziauddin	Dr. Syed Jaffar Ahmed	Ms. Aliya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamim Shahid	Dr. Muhammad Wassem



Date:

Ref:

- (iii) Major strategies, programs and plans for strengthening democracy and good governance;
- (iv) Trust relationships with donors, government and non-governments actors including media.

11(a): Program Advisory Group's Constitution

The Program Advisory Group shall be the representative body of beneficiaries of the Trust and it is to be established for functions pursuant to Article 4 of this Deed. The Program Advisory Group shall be headed by a "Secretary General" and shall have one representative each from all Provinces where beneficiaries are working and the same are to be called a "Member".

- a. The Program Advisory Group shall be established by election for which each beneficiary may nominate one of its current officials to contest.
- b. The Electoral College for the post of Secretary General shall comprise of all beneficiaries while that of Members shall comprise of Member working in the respective province or a territory.
- c. The Program Advisory Group shall be elected for a period of two years.
- d. The Program Advisory Group election shall be held under a process to be approved by the General Body of beneficiaries.
- e. The post shall be declared vacant with effect from the day the employment of the returned nominee with the beneficiary ends for any reason.

11 (b): Program Advisory Group's Meetings

The Program Advisory Group shall meet at least twice a year including at least one meeting with the Board. The Program Advisory Group will make decisions with consensus on matters referred to it or it may deem appropriate to take up with the Board.

Article 12: Financial Administration

- (i) The financial year of the Trust shall be 30th June of every calendar year;
- (ii) The funds of the Trust shall be kept in a scheduled bank approved by the Board;
- (iii) The bank accounts shall be operated in such a manner as approved by the Board;
- (iv) The accounts of the Trust shall be audited annually by Chartered Accountants appointed by the Board;
- (v) The acquisition and disposition of any property/asset shall be managed by the Secretariat as appointed by the Board in such a manner as determined by the Board.
- (vi) The money, income and property of the Trust, however, shall be applicable solely towards the promotion of the aims and objectives of the Trust.
- (vii) No portion of the money, income and property of the Trust shall be paid or transferred directly or indirectly by way of profit, dividends, bonds or otherwise to any of its members or their relatives.

Mr. M. Ziauddin	Dr. Syed Jaffer Ahmed	Ms. Aliya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamim Shahid	Dr. Muhammad Waseem



Date:

Ref:

Article 13: Investment of Surplus money

- (i) All monies, not immediately required for current needs shall be invested by the Board in eligible securities and investments, or in banks but only after a notification sent to the Program Advisory Group at least Thirty (30) days before such investment is made. Such investments shall be in the name of Trust or Trustees.
- (ii) That the Trustees shall manage such investments thereof as a prudent man would do.

Article 14: Retirements and Removal of the Trustees

14 (a): The office of a Trustee shall be vacated if a Trustee:

- a. Is disqualified from acting as a Trustee by a two third majority of Trustees in line with the provisions mentioned in Article 14 (d) of this Deed. However, any disqualification shall have to be in agreement with the representatives of the beneficiaries.
- b. Resigns from his/her office through a written notice; or
- c. Is absent from three consecutive board meetings of the Trustees and/ or for good and sufficient reason three quarter of the other Trustees pass a resolution that such Trustee shall be removed from the office PROVIDED THAT a Trustee faced with removal shall have the rights to be heard by the other Trustees before a vote is taken.

14. (b): If any Trustee dies or retires or become incapable or unfit to act, the continuing or surviving Trustee or Trustees shall appoint a successor in agreement the representative of the beneficiaries in the place of such Trustee recorded in the Minutes Book and signed by the new Trustee and such record shall be conclusive evidence of his/her appointment.

14. (c): Eligibility Criteria for a Trustee:

- a. Must be a citizen of Pakistan.
- b. Must have more than 10 years of professional experience that may be useful in furthering the objectives of the Trust.

14. (d) Ineligibility of a Trustee:

- a. A trustee shall be deemed as ineligible to be a trustee for this Trust if he/she;
 - Is holding any remunerating capacity directly funded by the Trust;
- b. Is/Has been convicted by any court of law in any act that carries a punishment of more than one year imprisonment or a fine of more than Rs. 50,000/- or both. However, the final decision in this regard shall be made by the Board or its Committee constituted in this regard. The designated Committee shall submit the report to the Board, whether the person has been victimized on political grounds or has defensible reasons to justify his position or otherwise.
- c. Terminated in any of his/her earlier employment for sexual harassment, fraud and corruption;

Mr. M. Ziauddin	Dr. Syed Jaffer Ahmed	Ms. Aliya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamim Shahid	Dr. Muhammad Waseem

TDEA

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web www.tdea.pk



Date:

Ref:

- d. Declared of unstable mind by any court of law.
 - e. Affiliated with a political party as its officer-bearer
 - f. Affiliated with any terrorist/extremist outfit or organization that has been proscribed under the law.
- 14. (e)** Upon the appointment of a new Trustee the Trust properties shall vest in the new Trustee jointly with the continuing or surviving trustees, with the duties and powers of the Trustees set out herein above in this deed.
- Article 15 Amendments in the Constitution**
- 1. Amendment in this Trust Deed shall only be made in a special meeting of the Board called for this purpose. However, amendment of the Deed may be made with an agreement of the representatives of the beneficiaries.
 - 2. The Trust shall seek approval of the Income Tax Commissioner for any amendment in the Constitution of the Trust.
- Article 16 Dissolution of Trust**
- In the event of dissolution or winding up of the Trust the assets remaining as on the date of dissolution shall under no circumstances be distributed amongst the Trustees once all the liabilities arising out of this trust, if any, have been met. However the same shall be transferred to some other similar trust/organization whose objects are similar to those of this Trust with the permission of Court or any other law as may be applicable for the time being. The Trust shall inform to the Income Tax Commissioner about the transfer of its assets within 3 months of its dissolution.

Mr. M. Ziauddin	Dr. Syed Jaffar Ahmed	Ms. Aliya S. Zia	Mr. Kahoor Baloch	Mr. Ali Baba Taj	Mr. Shamin Shahid	Dr. Muhammad Waseem

TDEA

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**TRUST DEED
AMENDED
TRUST FOR DEMOCRATIC EDUCATION AND
ACCOUNTABILITY**

This Amended Trust Deed is made today on 21st day of May, 2014 to the instruments / deed of "Trust for Democratic Education and Accountability" made on 11th day of October, 2008 (registered at Sr. No. 2068, Book No. 4, Vol. No. 888 at Page No. 1 to 6 with Joint Sub-Registrar, Islamabad and amended Trust Deed registered No. 2390, dated 18th November, 2011 and its duplicate copy is pasted in Book No. 4, Volume No. 978, on pages 130 to 136 by Amjad Ali Shah S/o Syed Asghar Ali Shah, R/o House No. NW-363, Street 8, Koocha Sultan, Rawalpindi.

"Trust for Democratic Education and Accountability" bearing principal office House No. 224, Margalla, Road, F-10/3, Islamabad.

Constitution of the Trust is as under:-

Article (1) Name of Trust:-

The name of the Trust shall be Trust for Democratic Education and Accountability (hereinafter referred to as the Trust).

Article (2) The Board of Trustees:-

The Trust shall be governed by a Board of Trustees (hereinafter referred to as the Board) comprising of:



ٹرست فار ڈیولپمنٹ (جو کیشن اینڈ

9291
21/05/2014

Amended, Trust 2

TIDEA. 374050-384798-7



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Presented for registration this Amended Trust Deed **Amjad Ali Shah** S/O **Asghar Ali Shah**, NIC No. 37405-0384798-7, Resident of **House No. 244, Main Margalla Road, F-10/3, Islamabad** before me in the office of Joint Sub Registrar, Islamabad hereby known as on this 22 day of May, 2014 between the hours 13 to 14.

EXECUTANT
Amjad Ali Shah
NIC No. 37405-0384798-7

Joint Sub Registrar
Islamabad.

Execution and completion of this Amended Trust Deed has been admitted by me who have been subscribed to and abide by all the terms and conditions set forth in the body of Amended Trust Deed. The Executant is identified by: -

Witness No. 1: Kamran Amin Butt S/o Muhammad Amin R/o Flat No. 307, Islamabad Heights, E-11, Islamabad CNIC # 61101-1985504-3

Witness No. 2: Adnan Muhammad Baber S/o Muhammad Sultan R/o Flat No. 307, Islamabad Heights, E-11, Islamabad CNIC # 13501-1349517-5.

The witnesses are relied upon

EXECUTANT
Amjad Ali Shah
NIC No. 37405-0384798-7

WITNESSES

Witness No. 1.

Witness No. 2

61101-1985504-3

ADNAN MUHAMMAD BABAR
13501-1349517-5

S#	Name	S/D/W/O	CNIC #	Designation	Address
1	Muhammad Zahid Islam	Ch. Tufail Muhammad	35202-2760622-3	BOT Member	26-C/1, Faisal Town, Lahore.
2	Ghulam Sarwar Bari	Ch. Abdul Bari	61101-0333272-7	BOT Member	House # 5, St # 58, F-10/3, Islamabad
3	Mossarat Qadeem	Abdul Qadeem Khan	17301-2959834-4	BOT Member	PAIMAN House, Gulab Nagar, H-13 Off Shahrah-E-Kashmir, Golra Chowk, Islamabad.
4	Mukhtar Javed	M. Afsar Khan	13501-1348557-1	BOT Member	H # 1692/C, Circular Road, Civil Lines, Abbottabad
5	Nasrullah	Muhammad Ghaus	54400-0472806-1	BOT Member	32-D Shahbaz Town, Phase 2, Quetta.
6	Sadiqa Salahuddin	Ghazi Salahuddin	42301-5182504-2	BOT Member	TT-3, 2 nd Floor, Mall Square, Zamzama Boulevard, Phase-5, DHA, Clifton, Karachi.
7	Zubair Ambia	Ghulam Ambia	17301-3116372-9	BOT Member	Office # 203, 2 nd Floor, Block A, City Tower, University Road, Peshawar.
8	Maimoona Noor	Muhammad Masood Khan	17301-6429848-6	BOT Member	43-B/C (II) Sahibzada Abdul Qayum Road, University Town, Peshawar
9	Muhammad Younas Bandhani	Muhammad Yousaf	42501-1573879-1	BOT Member	House # 2, Near Survey # 444, Near Tina Square Model Colony, Malir Town, Karachi.
10	Syed Ghaffar Shah	Syed Akram Shah	15602-0498517-9	BOT Member	H # 15, Abdara Road, University Town, Peshawar.
11	Faiz-ur-Rehman	Muhammad Rahim Shah	11101-1523092-7	BOT Member	House # 365/C, Muhallah Bhatia, Inside Kechahri Gate, Bannu.
12	Syed Shah Nasir Khisro	Syed Muhammad Yousaf	16101-1597865-7	BOT Member	H # 370-C, St # 70-A, G-11/2, Islamabad.
13	Owais Aslam Ali	Aslam Ali	42301-2962966-9	BOT Member	Press Centre, Shahrah-e-Kamal Ataturk, Karachi.
14	Zaheer-ud-Din Baber Khattak	Ziauddin Khattak	17201-1407687-1	BOT Member	House # 65, Street # 4, Sector J-4, Phase-2, Hayatabad - Peshawar
	Shakir Ishaq	Muhammad Ishaq Jan	17301-1510694-5	BOT Member	17-A, Chinar Road, University Town, Peshawar

Article (3) Address of the Principal Office

The principal office of the Trust shall be at House No. 224, Main Margalla Road, F-10/3 Islamabad. The Board, if deemed necessary, may change this office or address.



Article (4) Beneficiaries

The beneficiaries of the Trust will be general public of all ages, gender, race, ethnicity, creed and religions in Islamabad, four provinces of Pakistan, and Azad Jammu and Kashmir. The Board may also decide to extend the activities of the Trust to any place outside Pakistan.

Article (5) Objectives of the Trust

The aims and objects of the Trust shall be as follows:

- a. To educate people of all ages, gender, race, ethnicity, creed and religion about their democratic rights and responsibilities;
- b. To educate people of all ages, gender, race, ethnicity, creed and religion about the significance of engaging in all forms of democratic processes for democratic governance;
- c. To engage people and civil society groups in carrying out democratic accountabilities such as election observation, oversight of legislatures, government oversight and any other as may be decided by the Board; and
- d. To undertake research and bring out periodic print and online publications in areas it deems fit in order to inform its work and for democratic education of general public.

Article (6) Powers & Responsibilities of the Board of Trustees:

In furtherance of the objects of the Trust, the Board shall have the powers to take any measures as it may deem fit to help the Trust achieve its objectives. The Board shall:

- a. Take steps to ensure that the Trust is functioning in such a manner that is in harmony with its objectives.
- b. In advancement of its objectives and to ensure a maximum outreach to its beneficiaries, the Board shall form a network of Civil Society Organizations to be called the Free and Fair Election Network.
- c. The Board at its first meeting shall pass a resolution for internal governance and management of the network.
- d. Employ and pay any person or persons not being a Trustee to supervise, organize and carry out the operations of the Trust.
- e. To enter into contracts and borrow money for the purpose of the Trust and management of its properties and assets.
- f. To receive and accept gifts, grants, aids, donations, and to raise, establish and maintain funds and assets by subscriptions and contribution.
- g. To adjust, settle, compromise, compound or refer for arbitration all actions, suites, claims, demands, and proceedings regarding the Trust affairs.
- h. Co-operate and collaborate with governmental and non-governmental bodies with the purpose of furthering the objectives of the Trust.
- i. Make, amend and revoke rules and regulations for the functioning of the Trust including, but not limited to the following:



- i. The conduct of business including the time, place and method of calling meetings of the Board;
 - ii. Ensure all decisions in the Board meetings shall be made on the basis of two-third majority of the prerequisite quorum; and
 - iii. Acceptance and termination of new members to the network;
- j. To seek legal opinion of lawyers and/or Chartered Accountants as and when required.
 - k. To form sub-committees from time to time as and/or when required for the execution of Trust objectives.
 - l. The Trustees will not be entitled to receive any remuneration as Trustee but may reimburse themselves of all expenses actually incurred by them in connection with the Trust or their duties relating thereto.
 - m. The Trustees may from time to time appoint one of them or any other person through resolution of the Trustees to be secretary who shall exercise such powers and authority as may be conferred upon him by the Trustees.
 - n. From amongst one of the members of the Board, one Trustee will be appointed as **"Chairperson"** of the Trust through **Elections** and he or she shall hold such office for one calendar year.

Article (7) Meetings

- a. The Board shall meet four times in a calendar year, as and when needed, for the disposal of business and review and oversee the operations and projects of the Trust.
- b. Such meetings will require a written notice of at least seven days.
- c. At least **two third** of the total number of Trustees shall constitute the quorum.
- d. All decisions at the Board Meeting may be made through consensus of the required quorum. In the absence of consensus, **two third** majority of the prerequisite quorum is required for any decision.
- e. The Board meetings shall be chaired by the Chairperson of the Board of Trustees. In case the Chair is not present, the Board shall choose one of its members to chair the meeting.
- f. The **Chairperson** shall cause proper minutes of all their resolutions and proceedings to be kept and entered into the Minutes Book.
- g. A trustee shall attend the meeting of the Board of Trustees and cannot nominate any other person to represent him/her at the meeting of the Board of Trustees.

Article (8) Trust Secretariat

The Board of Trustees shall set up a Secretariat to be headed by a Chief Executive Officer to carry out the day to day management of the Trust operations.

- a. The Trust Secretariat shall be governed by administrative and financial policies approved by the Board of Trustees.
- b. The Trust Secretariat shall manage all administrative, financial, legal and corporate matters of the Trust on behalf of the Board of Trustees.



- c. The Board shall maintain a minimum staff at the Secretariat against positions that are essential to conduct the affairs of the Trust and sustain its operations. The Personnel employed against these positions shall be considered permanent staff of the Trust and include any position that the Trust may deem essential to sustain its legal, financial, networking, program, information technology and fund-raising operations.

Article (9) Financial Administration

- a. The Financial year of the Trust shall be from 1st July to 30th June of the following year.
- b. The funds of the Trust shall be kept in a scheduled bank approved by the Board of Trustees.
- c. The bank accounts shall be operated by **three panels, one signature from each panel is require to endorse and make deposits, sign cheques, withdraw funds, and otherwise operate the bank accounts of the Trust. The panel 1 shall comprise of the members of the Board of Trustees, Panel 2 shall comprise of the TDEA Staff above Grade 4 and Panel 3 shall comprise of the TDEA staff Grade 3.5 to Grade 4. The names and numbers of authorized signatories in each panel shall be approved by the Board of Trustees, considering the need of the TDEA operations.**
- d. The accounts of the Trust shall be audited annually by Chartered Accountants appointed by the Board.
- e. For acquiring/disposing off any property/equipment shall be governed by the Secretariat in a manner as determined by the Board of Trustees.
- f. The money, income and property of the Trust, however, shall be applicable solely towards the promotion of the aims and objectives of the Trust.
- g. No portion of the money, income and property of the Trust shall be paid or transferred directly or indirectly by way of profit, dividends, bonds or otherwise to any of its members or their relatives.

Article (10) Investment of Surplus money

- a. All monies, which is not immediately required for current needs shall be invested by the Trustees in eligible securities and investments, or in banks. Such investments shall be in the name of Trust or Trustees.
- b. That the Trustees shall manage such investments thereof as a prudent man would do.

Article (11) Appointment and Retirement of the Trustees

- a. A Trustee may retire by writing under his hand and such retirement shall be recorded in the Minutes Book and shall be conclusive evidence of his/her retirement.
- b. The office of a Trustee shall be vacated if a Trustee:
 - i. is disqualified from acting as a Trustee;
 - ii. become incapable by reason of mental disorder, illness or injury of managing or administrating his/her affairs;
 - iii. resign his/her office by noticing in writing; or



- iv. is absent from three consecutive board meetings of the Trustees and/ or for good and sufficient reason three quarter of the other Trustees pass a resolution that such Trustee shall be removed from the office PROVIDED THAT a Trustee faced with removal shall have the rights to be heard by the other Trustees before a vote is taken.
- c. If any Trustee dies or retires or become incapable or unfit to act, the continuing or surviving Trustee or Trustees shall appoint a successor in the place of such Trustee recorded in the Minutes Book and signed by the new Trustee and such record shall be conclusive evidence of his/her appointment.
- d. **Eligibility Criteria for a Trustee:**
 - i. A citizen of Pakistan
 - ii. Shall be more than 35 years of age on the day of appointment as a Trustee;
 - iii. Having more than 10 years of professional experience that may be useful in furthering the objectives of the Trust.
- e. **Ineligibility of a Trustee**
 - i. Is holding any remunerating capacity directly funded by TDEA;
 - ii. Convicted by any court of law in any act that carries a punishment of more than one year imprisonment or a fine of more than 50,000 or both; however, the final decision in this regard shall be made by the BOT or its Committee constituted in this regard. The designated Committee shall submit the report to the Board, whether the person has been victimized on political grounds or has defensible reasons to justify his position or otherwise.
 - iii. Terminated in any of his/her earlier employment for sexual harassment, fraud and corruption;
 - iv. Declared of unstable mind by any court of law.
 - v. Affiliated with a political party as its officer-bearer
 - vi. Affiliated with any terrorist/extremist outfit or organization that has been proscribed under the law.
- f. Upon the appointment of a new Trustee the Trust properties shall vest in the new Trustee jointly with the continuing or surviving trustees, with the duties and powers of the Trustees set out herein above in this deed.


Article (12) Amendments in the Constitution

- a. Amendment in the Constitution shall only be made in a special meeting of the Board of Trustees called for this purpose. A majority voting shall be necessary to make any amendment through consensus.
- b. **TDEA will seek approval of the Income Tax Commissioner for any amendment in the Constitution of the Trust.**



Article (13) Dissolution of Trust

- a. In the event of dissolution or winding up of the Trust the assets remaining as on the date of dissolution shall under no circumstances be distributed amongst the Trustees after meeting all liabilities, if any, but the same shall be transferred to some other similar Trust/Organization whose objects are similar to those of this Trust with the permission of Court or any other law as may be applicable for the time being.
- b. TDEA shall inform to the Income Tax Commissioner the transfer of its assets within 3 months of its dissolution.



Executor/Settler


Amjad Ali Shah S/O Asghar Ali Shah



Witness-1

Kamran Amin Butt

CNIC No:61101-1985504-3



Witness-2

Adnan Baber

CNIC No:13501-1349517-5



CERTIFICATE

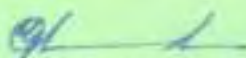
Registered at Serial No. 1201 on this 22 day of May,

2014 and its duplicate copy is pasted in Additional Book No. 4

Volume No. 1066, on pages 176 to 182.

The Executant and the Witnesses have signed in my presence.




JOINT SUB REGISTRAR
ISLAMABAD.

ISLAMABAD

- ۱۔ اسناد پر موجود اس کے سب سے زیادہ گواہوں کی تعداد
- ۲۔ اسناد میں (ب) کی درستگی کی ہے
- ۳۔ اسناد کی پابندی کوئی قسم افغانی نہ ہے
- ۴۔ اسناد میں کار (ب) کے شریعی گواہوں کی تعداد
- ۵۔ اسناد پر اسناد میں اس کے سب سے زیادہ گواہوں کی تعداد

 برقی نمبر